**POTTER VALLEY COMMUNITY UNIFIED SCHOOL DISTRICT**

Mission Statement

*The Potter Valley Community Unified School District provides a safe, sound, comprehensive educational environment with the participation of a supportive community. The district*

*empowers all students with a common core of knowledge and skills which allows them to recognize their potential to become successful and active participants in our democratic society.*

**Regular Meeting – Board of Trustees**

**December 14, 2022**

**Agenda**

**Regular Session 6:30**

**Potter Valley High School Library**

**10401 Main Street, Potter Valley, CA 95469**

1. **CALL TO ORDER - OPEN SESSION**

 **2. ROLL CALL**

 **3. CONVENE TO CLOSED SESSION (5:30 p.m. – 6:30 p.m.)**

 Potter Valley Community Unified School District Office

* Personnel Actions (Government Code 54957)
* Negotiations (Government Code 54957.76)
* Superintendent Evaluation (Government Code 54957)
* Litigation
1. To discuss matters pertaining to Claim No. 614233 (Government Code 54954.5)

 **4. RECONVENE TO OPEN SESSION – REPORT OUT OF CLOSED SESSION**

 **5. PLEDGE OF ALLEGIANCE**

 **6. APPROVAL OF AGENDA**

 **7. ORGANIZATION UPDATES**

(This is an opportunity for board members or staff to make a brief announcement, ask questions, or make a brief report on his or her own activities), Board Members, Superintendent, Junior High/High School Principal, Elementary Principal, Potter Valley Teachers’ Association, Potter Valley Education Support Professionals Association, and Associated Student Body.

 **8. PUBLIC COMMENT**

 Members of the audience are welcome to address the Board of Trustees at this time regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on these matters. Such matters may be placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board Policy 9322.1).

 **9. ROUTINE AND CONSENT**

 *All matters listed under Routine and Consent are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Routine and Consent for separate action. Any item removed will be considered after the motion to approve the Routine and Consent.*

 9.1 Approval of Warrants Page 4

 9.2 Approval of Board Minutes of September 15, 2022 and Page 5

 November 16, 2022

 9.3 Approval of Personnel Actions Page 6

 **10. INFORMATION**

 10.1 Student of the Month Page 7

 10.2 Staff Report Page 8

 10.3 Enrollment Report Page 9

10.4 Facilities Report Page 10

 **11. ACTION ITEMS – REGULAR AGENDA**

*Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board and voting by the Board. During public input there will be a three-minute time limit per person.*

11.1 Conduct Annual Organizational Meeting of the Board of Education Page 11

 a. Annual Election of President of the Board for 2023

 b. Annual Election of Clerk of the Board for 2023

 c. Annual Appointment of the Superintendent as Secretary

 to the Board for 2023

 d. Set Date and Time for 2023 Board Meeting

 11.2 Public Hearing Naming the Jr. High Softball Field Page 12

 Start Time: End Time:

 11.3 Public Hearing Tentative Agreement between Potter Valley Page 13

 Community Unified School District and Potter Valley Education Support Professionals Association (PVESPA) on the 2022-23 Bargaining Agreements and Public Disclosure of Costs of the Agreements

 Start Time: End Time:

 11.4 Ratification of the 2022-23 Collective Bargaining Agreement Page 14

 with Potter Valley Education Support Professionals Association

 (PVESPA)

 11.5 Public Hearing Tentative Agreement between Potter Valley Page 15 Community Unified School District and Potter Valley Management on the 2022-23 Bargaining Agreements and Public Disclosure of Costs of the Agreements

 Start Time: End Time:

 11.6 Ratification of the 2022-23 Collective Bargaining Agreement Page 16

 with Potter Valley Management

 11.7 First Read of Administrative Rules and Regulations Page 17

 5141.21(a)-5141.21(h) Administering Medication and

 Monitoring Health Conditions

 11.8 First Read of Board Policies 3000-3600 Business and Page 18 Non-Instructional Operations

 **13. FUTURE AGENDA ITEMS**

 **14. ADJOURNMENT**

 **15. FUTURE MEETINGS**

**Notice:** PVCUSD adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (707) 743-2101. All efforts will be made for reasonable accommodations.

**Agenda Packet & Supporting Documents Notice:** The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Potter Valley District Office – Reception Desk, located at, 10401 Main St., Potter Valley, CA. For more information please call (707) 743-2101.